

# Orientation Day 2023/2024



MEDICAL  
RESEARCH  
INSTITUTE

STUDENTS  
ORIENTATION

16 OCTOBER  
2023  
The Great Hall  
11:00 am



**Why MRI**



**New To  
MRI**



**Guidance  
& Advice**



**Services  
and  
Activities**



**Your  
Voice  
Matters**

## **Why MRI**

Multidisciplinary Institution

Unique, state of the art, market and  
community-oriented degrees

Esteemed Academic Staff

Accredited Since Mar 2018



## **Why MRI**

Technical Facilities including:

Laboratories

MTC services

Workshops



## **New To MRI**

### **You Can be Accepted under two conditions**

**If you fulfill ALL degree requirements:**

- **Get your student code.**
- **Create your online account on [gs.alexu.edu.eg/mri](https://gs.alexu.edu.eg/mri).**
- **Choose from the available courses with guidance of your academic advisor.**

**If you partially fulfill the degree requirements:**

- **You must register complementary courses suggested by department council.**
- **When you pass the complementary courses with a grade not less than C+, you can proceed with your degree.**

## New To MRI

### MARK YOUR CALENDAR

Week 1	Courses Registration
Week 2	Courses Registration
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	Mid-term exam
Week 8	
Week 9	
Week 10	
Week 11	
Week 12	Last Date for course withdrawal
Week 13	Last week of lectures
Week 14	Practical Exams
Week 15	Finals

## **New To MRI**

The maximum no. of CHs for a semester is 16 CH for fall and spring, 9 CH for summer.

One CH is equivalent to 1 Theoretical hour/week or 2 practical or clinical hours/week.

Grades vary from A to F, but a minimum of C is required to pass the course.

Attendance is not Optional, a minimum of 75% is a mandatory bylaw, if not fulfilled you will be forced withdrawn (FW) from the course.

If you have an acceptable excuse not to attend the final exam, accepted by department council and higher administration, course will be Incomplete (I) till you fulfill the requirements

All your grades will be listed in your cGPA report.

## **New To MRI**

### **LOGBOOK**

The logbook is one source of evidence that you attained the desired level of competency required for the degree.

It is the place where you are going to document all practical, clinical and academic experiences and skills attained during training. It records the trainee's progress in developing technical skills, professional values, and behaviors that are not readily assessed by formal examinations.

Make sure you have a copy of your degree logbook at the start of your registration.

Keeping the logbook is your responsibility.

Make sure you fulfill all training and practical skills mentioned in your logbook.



## **Guidance & Advice**

**Academic Advising** is an opportunity to exchange information designed to help students reach their educational and career goals.

**Advising** is a shared responsibility between an adviser and the student to promote **responsible** and appropriate **choices** and facilitates a successful academic experience.

## **Guidance & Advice**

### **Role of Academic Advisor**

1. Increase student success by helping them make **informed decisions** about their educational goals.
2. Inform students about the content and structure of **program** of study and logbook.
3. Assist students in choosing the **elective** courses.
4. Monitor student **registration** activities and recommend solutions to academic difficulties.
5. Maintain accurate **records** (including electronic records) of interactions with students.
6. Provide students with information about and strategies for utilizing the available **resources**.

## **Guidance & Advice**

### **Role of Academic Advisor**

7. Be **accessible** for meetings with students via office hours, telephone, and e-mail.
8. Provides students with information about **alternatives** limitations and possible consequences of academic decisions (e.g. adding, dropping and withdrawing from courses)
9. Interprets testing results (**7<sup>th</sup> week exam**) to help take decisions related to continuing/ withdrawal of curriculum.
10. Authorizes course **withdrawals**, adds and drops.
11. Manages sensitive situations and **resolve complaints** at an early stage to minimize conflict.
12. Inform students about the **graduation requirements**.

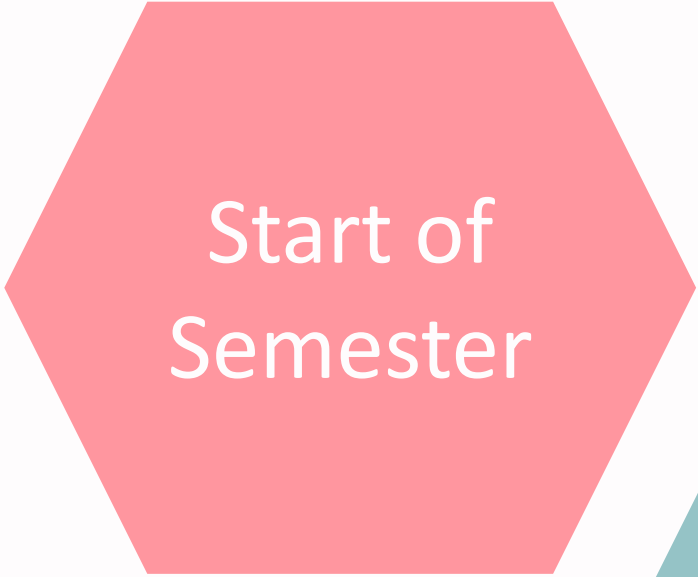
## **Guidance & Advice**

### **Role of Student**

1. Seek advising from **appropriate advisors** at **appropriate times**.
2. **Come prepared** to each advising appointment with questions and material for discussion.
3. **Ask questions** if you do not understand an issue or have a specific concern.
4. Keep a **personal record** of your progress toward meeting your goals.
5. Gather all relevant **decision-making information**
6. **Clarify** personal values and goals and provide your advisor with accurate information regarding your interests and skills
7. **Learn** your academic program requirements.
8. Accept **responsibility for your decisions**.




**Guidance &  
Advice**



Start of  
Semester



After Mid-  
term



Before  
thesis  
proposal

# **Thesis**

**A minimum of 12 CH with C+ grade or more is required for thesis proposal submission.**

**Prepare your proposal under the supervision of your assigned committee and present it in a seminar.**

**After acceptance, your progression will be followed up by your supervisors and a biannual report will be submitted.**

**Unsatisfactory performance can lead to cancellation of the registration (after 3 negative reports).**

**To submit your thesis for defense:**

- cGPA of not less than C+, with all core and elective courses included.**
- Plagiarism check report of not more than 25%.**
- Digital requirement certificate.**
- Thesis validity report by supervising committee.**
- logbook.**

## **Guidance & Advice**

### **Foreign Students affairs**

- Under the direct supervision of Vice dean for graduate studies an research.
- Contact person Ms. Rabab Baomy
- Mobil: 0122757117
- [foreignstudents@alexu.edu.eg](mailto:foreignstudents@alexu.edu.eg)

## **Services / Activities**

**Egypt knowledge Bank** is one of the largest national projects that is concerned with education in Egypt, it aims to provide a huge and diversified sources for knowledge and culture for free, to all Egyptians.

**Academic E-mail:** an official identification for you as an Alexandria University candidate. Also provides you with a huge package of original programs from Microsoft, Prezi and others.

You can request your email through <https://forms.office.com/r/dpLFhY2CHJ>



## **Services / Activities**

**Complains** if you have any problem that have exceeded the regular measures applied by the department, your voice can reach higher administrative levels through the complains committee. Provide a detailed, evidence-based description through [studentcomplains@alexu.edu.eg](mailto:studentcomplains@alexu.edu.eg) for investigation.

**Exam Results** you can raise a complain regarding your exam results in not more than 2 weeks of the official announcement.

## **Services / Activities**

**Medical Care** internal medicine clinic is ready to receive all emergency medical conditions during working hours.

Medical insurance services are also provided upon request.

## **Services / Activities**

**Trainings** MRI provides a vast number of training workshops for technical and soft skills, career advising, mentorship and more, always follow the website and social media pages for updates.

**Recreation** Artistic and cultural competitions are organized through the year, it's a chance to change your mode.

## Services / Activities

**MRI Annual Student Conference** You are the Star !!  
An event organized by the students, for the students  
to embrace their accomplishments and achievements.



**Your Voice  
Matter**

Questionnaires

Policies for  
Complains

Policies to recheck  
your results



**Funded By MRI in 2007 to cope with updates in education and research.**

**Follows the planning, execution, and evaluation of all education and research-related processes through:**

- **Monitoring.**
- **Auditing.**
- **Collecting feedback.**
- **Analysis of results.**
- **Communication with stakeholders.**
- **Planning.**



وحدة ضمان الجودة



# دليل طلاب

معهد البحوث الطبية  
جامعة الاسكندرية



Stay Tuned





Contact Us: [mri-qamri@alexu.edu.eg](mailto:mri-qamri@alexu.edu.eg)



وحدة ضمان الجودة

Thank you!



academic  
Happy New Year!  
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